

CMH LMC Formative Assessment and Feedback Policy

Approved by: Academic Council

Approved

9th July 2019

Policy Statement

CMH Lahore Medical College (CMH LMC) ensures that each medical student is provided with formative assessment early enough during each required course or clerkship to allow sufficient time for remediation. Formative assessment occurs at least at the midpoint of each required course or clerkship remediation

Responsibilities

HoDs are responsible for ensuring that students receive formative assessment in each required course or clerkship.

The Medical Education Department and Curriculum Committee are responsible for compliance oversight and non-compliance follow-up.

Procedures

Required Pre-clerkship Courses

- Students will receive formative assessment by at least the mid-point of each required pre-clerkship course.
- Students must have access to the HoD or their faculty designees throughout the course or module to solicit additional feedback regarding their performance.
- Formative assessment includes, but is not limited to, quizzes, practice questions, and verbal feedback.

Required Clerkships

- A mid-clerkship review meeting must occur by approximately the midpoint of each required clerkship with the HoD or faculty designee.
- Each HoD or faculty designee will provide mid-clerkship feedback in person to each medical student on the rotation at the midpoint for that clerkship and complete the mid-clerkship review report which should include a review based on the clinical skills, attitude & knowledge identified in the curriculum.
- In addition, the mid-clerkship review should include a review of the student's clinical log to ensure that the student is on track to meet all required diagnoses and procedures for that clerkship. If deficiencies are found, a plan will be developed with the student to ensure all requirements are met by the end of clerkship.

- The HoD or faculty designee and student will sign the mid-clerkship review form at the end of the meeting.
- Students must have access to the HoD or their faculty designee throughout the clerkship to solicit additional feedback regarding their performance.

Monitoring

- The Curriculum Committee monitors module, course, and clerkship assessment methods annually to ensure students are provided with sufficient feedback on their performance.
- The Curriculum Committee monitors clerkships for compliance on mid-clerkship and end-of-clerkship evaluation to ensure compliance with this policy.
- Non-compliance is reported to the Dean, SHaPE and the Vice Principal of CMH L